

GLENEDEN SANITARY DISTRICT  
Regular Board Meeting  
6595 Gleneden Beach Loop  
August 9, 2023  
4:00 PM

**OPENING**

President Phil Jensen opened the regular board meeting at 4:00 p.m.

**ROLL CALL**

Present in person were President Phil Jensen, Director Jimmy Newton, Director John Heath, Director Ray Burleigh, Contract Superintendent Michael Bauman, Office Manager Danielle Hutton and Recording Secretary Nancy Noteboom. Director John Alita and Attorney Adam Springer were present via Microsoft Teams. In the audience was customer Sharon Streeter.

**PLEDGE OF ALLEGIANCE**

All stood for the Pledge of Allegiance.

**ITEMS FROM THE AUDIENCE**

Sharon Streeter wanted to say “Hi” and thank the Board for all their hard work.

**MINUTES OF PREVIOUS MEETINGS**

Director Heath moved to approve the minutes from the July 12, 2023 Regular Board meeting. Director Newton seconded the motion. All present voted in favor. The motion passed unanimously.

**TREASURER’S REPORT**

The Board reviewed the cash status, financial summary reports and the payment of bills. Director Newton moved to approve the payment of bills. Director Heath seconded the motion. All present voted in favor. The motion passed unanimously.

Office Manager Hutton advised the board that the auditor will be on-site next Wednesday, August 16, 2023.

No further reports or corrections have been received from Depoe Bay. President Jensen has emailed Mayor Short again requesting reports before the auditor comes next week.

Director Heath commented that he feels we should have our council call the Secretary of State regarding the issue of receiving reports from Depoe Bay. Maybe they could put some pressure on them. President Jensen made note of this. Director Burleigh and Director Alita agree that we should push with the Secretary of State.

## **SUPERINTENDENT'S REPORT**

Superintendent Bauman advised the Board that we need to replace 6 more pump stations and the Mission SCADA system needs upgrading as well.

Superintendent Bauman advised the Board we sold 2 surplus generators last Fiscal Year; 1 to Beverly Beach Water District and 1 to Gleneden Station, LLC. The one sold to Gleneden Station doesn't work and they have spent a lot of money to try and fix it. He feels we should refund the \$3,500 they paid for the generator. All Board members were supportive of this decision. A motion was made by Director Burleigh and seconded by Director Newton to refund the money. All present voted in favor. The motion passed unanimously.

Superintendent Bauman told the Board about the new map which outlines all the new pump stations with the completion year. He should have it up by the next board meeting.

Superintendent Bauman advised the Board of 2 paving projects that are scheduled for next week: Sijota & Neptune (cost \$1,250) and Coronado Shores by the Gate (cost \$1,850).

Superintendent Bauman advised of the upcoming meeting on August 15<sup>th</sup> from 6-8 p.m. at the Community Center here in Gleneden Beach. The Road District, Water District and Sanitary District will all be there. This will be a good time to talk of the needed WWTFP.

## **NEW BUSINESS**

Office Manager Hutton suggested to the Board that GSD obtain a credit card through Oregon Coast Bank for miscellaneous purchases that need to be made throughout the month. Suggested a limit of \$3,000. All Board members were supportive of this decision.

## **OLD BUSINESS**

President Jensen has been in contact with Laura Engstrom from Business Oregon. She is the coordinator for our region. She will be the one to plan the One Stop Meeting. Director Alita mentioned that we should contact the Regional Solutions Group but Attorney Springer said that is not what they do. Tim Gross with Civil West has been working with Mary Camarada at DEQ. Mary also works with Regional Solutions Group and has been in contact with them regarding the situation with Depoe Bay. He told Superintendent Bauman that it shouldn't be long before we hear back on the WWTFP which is being reviewed by the DEQ Engineers. Hopefully prior to the meeting on August 18<sup>th</sup> with the State Parks Department regarding needed easements for the projected site.

## **ADJOURN**

There was no other business to come before the Board and Director Heath moved to adjourn the meeting. Director Newton seconded the motion. All present voted in favor. The meeting was adjourned at 4:44 pm.

Respectfully submitted,

 President

, Secretary