

GLENEDEN SANITARY DISTRICT  
Regular Board Meeting  
6595 Gleneden Beach Loop  
March 13, 2024  
4:00 PM

**OPENING**

President Phil Jensen opened the regular board meeting at 4:00 p.m.

**ROLL CALL**

Present in person were President Phil Jensen, Treasurer/Secretary Ray Burleigh, Director Jimmy Newton, Contract Superintendent Michael Bauman, Office Manager Danielle Eisenbarth and Recording Secretary Nancy Noteboom. Director John Alita was present via Microsoft Teams. Director John Heath and Attorney Adam Springer were absent.

**PLEDGE OF ALLEGIANCE**

All stood for the Pledge of Allegiance.

**ITEMS FROM THE AUDIENCE**

Four residents attended; Manny Sandoval, Ron Lyman, Art Lewis and Charles Dallas.

**MINUTES OF PREVIOUS MEETINGS**

Treasurer/Secretary Burleigh moved to approve the minutes from the February 14, 2024 Regular Board meeting. Director Newton seconded the motion. All present voted in favor. The motion passed unanimously.

**TREASURER'S REPORT**

The Board reviewed the cash status, financial summary reports and the payment of bills. Director Newton moved to approve the payment of bills. Treasurer/Secretary Burleigh seconded the motion. All present voted in favor. The motion passed unanimously.

Office Manager Eisenbarth advised the board that we received reports from Depoe Bay for January just this morning so she hadn't had time to review them yet. She will get these to the Board as soon as they've been reviewed.

President Jensen expressed concern about Depoe Bay needing to get GSD their Capital budget numbers. Also needing to know when they are holding their Public Budget Meeting.

**NEW BUSINESS**

Courtney Flathers, Consultant Advisor sent notice out to Depoe Bay and GSD in regards to the Mediation Resolution Meeting. She will be setting this up to take place in 2-3 weeks. Office Manager Eisenbarth will email all Board members some dates for a Special Executive Session Meeting for next week to go over contract discussion points prior to the Mediation Resolution Meeting with Depoe Bay.

Office Manager Eisenbarth advised the Board that the Budget packet will be mailed out by the end of March to all Board members and Budget Committee members.

**NEW BUSINESS CONT'D**

HHPR provided a 2024 Hourly billing rate sheet for District Engineer Services. A motion was made by Treasurer/Secretary Burleigh to approve HHPR remaining as GSD's Engineer. Director Newton seconded the motion. All present voted in favor. The motion passed unanimously.

**SUPERINTENDENT'S REPORT**

Superintendent Bauman advised the Board that the new SCADA system that we hooked up with Depoe Bays system is having a few glitches. According to Depoe Bay there is not enough security on our side. Tim Owens with Correct Equipment is working with Depoe Bays people to resolve the issue.

Superintendent Bauman spoke with Brady from Depoe Bay regarding Capital Projects. They talked about updating their SCADA System which would be \$300,000 (we pay 58%).

Superintendent Bauman advised the Board that Ken Condit with HHPR went over the Master Plan and what we want to do with Capital money if we get the Tax Levy. Director Alita would like to see a written list of "To Do's" prioritizing the list from the 2018 plan. Cost to update the Master Plan would be \$25,000. Ken is also working on updating the Project Map, to be done early April.

Superintendent Bauman is putting together a list for upcoming HOA Meetings so the GSD Board can attend and update the HOA of the current Depoe Bay situation.

Superintendent Bauman advised the Board that he has added a new 100 kW generator set to next years budget, approximate cost is \$100,000. He is waiting for a quote.

**OLD BUSINESS**

Office Manager Eisenbarth referred to the ONE Stop Meeting. We will be moving forward with a Mediation Resolution Meeting. If unable to negotiate then we will continue with the next steps in our process to build a new WWTFP.

**ADJOURN**

There was no other business to come before the Board. Director Newton moved to adjourn the meeting. Treasurer/Secretary Burleigh seconded the motion. All present voted in favor. The meeting was adjourned at 4:46 p.m.

Respectfully submitted,

 , President

 , Secretary