

GLENEDEN SANITARY DISTRICT
Regular Board Meeting
6595 Gleneden Beach Loop
November 8, 2023
4:00 PM

OPENING

President Phil Jensen opened the regular board meeting at 4:00 p.m.

ROLL CALL

Present in person were President Phil Jensen, Director Jimmy Newton, Director John Heath, Director John Alita, Treasurer/Secretary Ray Burleigh, Contract Superintendent Michael Bauman, Office Manager Danielle Hutton and Recording Secretary Nancy Noteboom. Attorney Adam Springer was present via Microsoft Teams.

PLEDGE OF ALLEGIANCE

All stood for the Pledge of Allegiance.

ITEMS FROM THE AUDIENCE

None

MINUTES OF PREVIOUS MEETINGS

Treasurer/Secretary Burleigh moved to approve the minutes from the October 11, 2023 Regular Board meeting. Director Newton seconded the motion. All present voted in favor. The motion passed unanimously.

TREASURER'S REPORT

The Board reviewed the cash status, financial summary reports and the payment of bills. Director Heath moved to approve the payment of bills. Treasurer/Secretary Burleigh seconded the motion. All present voted in favor. The motion passed unanimously.

Office Manager Hutton advised the board that we have not received the October reports from Depoe Bay. We did make the final payment for the plant upgrade this month.

SUPERINTENDENT'S REPORT

Superintendent Bauman advised the Board that he has ordered the controls for Rush Place and South Coronado. He's looking at completion in January.

Superintendent Bauman advised the Board that he spoke with Tim Gross who will be attending a meeting next Wednesday, November 15th with the State Parks Dept. This is their quarterly meeting which will be held in Newport. Superintendent Bauman and President Jensen will be attending as well. Tim Gross advised Superintendent Bauman that he hasn't heard anything further from DEQ regarding the WWTFP.

SUPERINTENDENT'S REPORT CONT'D

Superintendent Bauman advised the Board that Director Heath and himself will be going to the Joint Water Caucus meeting on Tuesday, November 14th. A handout was given to all board members which outlines the meeting agenda for the day. Treasurer/Secretary Burleigh stated he may join for part of the meeting as well.

Superintendent Bauman asked the board for approval on the annual staff appreciation gift. Director Alita motioned to approve the gift at \$250. Treasurer/Secretary Burleigh seconded the motion. All present voted in favor. The motion passed unanimously.

NEW BUSINESS

Director Heath asked Council about Liability of Easements and/or Rights of Way. Does this or could this affect our District?

OLD BUSINESS

Office Manager Hutton advised the Board that she received the Audit draft documents right before the Board meeting. She will get the draft sent over to the board members soon. The auditor highly recommended that we upgrade our software which Danielle has been researching for about a year now. She has a call next Tuesday with Springbrook to go over detailed functions of their system. Hopefully we will be able to implement new software in October of 2024.

ADJOURN

There was no other business to come before the Board and Director Heath moved to adjourn the meeting. Treasurer/Secretary Burleigh seconded the motion. All present voted in favor. The meeting was adjourned at 4:39 p.m.

Respectfully submitted,

 , President

 , Secretary