

GLENEDEN SANITARY DISTRICT
Regular Board Meeting
6595 Gleneden Beach Loop
February 14, 2024
4:00 PM

OPENING

President Phil Jensen opened the regular board meeting at 4:00 p.m.

ROLL CALL

Present in person were President Phil Jensen, Treasurer/Secretary Ray Burleigh, Director Jimmy Newton, Director John Heath, Contract Superintendent Michael Bauman, Office Manager Danielle Eisenbarth and Recording Secretary Nancy Noteboom. Director John Alita and Attorney Adam Springer were present via Microsoft Teams.

PLEDGE OF ALLEGIANCE

All stood for the Pledge of Allegiance.

ITEMS FROM THE AUDIENCE

Resident Charles Dallas attended meeting, was inquiring about progress on the WWTFP

MINUTES OF PREVIOUS MEETINGS

Treasurer/Secretary Burleigh moved to approve the minutes from the January 10, 2024 Regular Board meeting. Director Newton seconded the motion. All present voted in favor. The motion passed unanimously.

TREASURER'S REPORT

The Board reviewed the cash status, financial summary reports and the payment of bills. Director Newton moved to approve the payment of bills. Director Heath seconded the motion. All present voted in favor. The motion passed unanimously.

Office Manager Eisenbarth advised the board that we received reports from Depoe Bay for December. The EDU report for FY24/25 was sent to Depoe Bay by January 31, 2024.

NEW BUSINESS

Adopt Budget Calendar FY 24/25

A motion was made by Treasurer/Secretary Burleigh and seconded by Director Newton to adopt the Budget Calendar for fiscal year 2024/2025, a copy of which is attached hereto, and by reference made a part of these minutes. All present voted in favor. The motion passed unanimously.

Appoint Budget Officer FY 24/25

A motion was made by President Jensen and seconded by Director Heath to appoint Contract Superintendent Bauman as the Budget Officer for fiscal year 2024/2025. All present voted in favor. The motion passed unanimously.

NEW BUSINESS CONT'D

Approve Resolution 24-01 Authorizing an Election for a Local Option Tax Levy

Office Manager Eisenbarth presented Resolution 24-01, a Resolution Authorizing an Election for a Local Option Tax Levy, by title only. A motion was made by Director Heath with change of “substantial increase” noted. The motion was seconded by Director Newton to approve Resolution 24-01, a copy of which is attached hereto, and by this reference made a part of these minutes. All present voted in favor. The motion passed unanimously.

This Tax Levy is for Capital Projects only. This is totally separate from the WWTFP money needed.

SUPERINTENDENT’S REPORT

Superintendent Bauman advised the Board that a customer’s basement flooded with sewage during the storms. The customer got it pumped out and cleaned up. The issue is that they must have a back flow device which they don’t have. It was needed when the house was built, as per plumbing code. Their insurance claim only paid \$5,000 as a one-time claim. Our insurance offered to pay the deductible of \$1,000. The customer said no to this offer. The damages to their home are approximately \$50,000. They are going to litigation with Special Districts Insurance Services (SDIS).

Superintendent Bauman advised the Board that it has been years since we’ve had a power outage at the South End. We have 2 portable generators but need to think about purchasing another 100-kw genset. Cost is approximately \$100,000. Superintendent Bauman recommended we use Source Well to get the best price.

OLD BUSINESS


Office Manager Eisenbarth referred to the email which was provided to the Board for the ONE Stop Meeting with Business Oregon. Three (3) dates in March were outlined, Civil West is unable to attend on March 6th. Please review your calendar and let Danielle know which date works best for you and she’ll coordinate the meeting.

ADJOURN

There was no other business to come before the Board. Director Newton moved to adjourn the meeting. Director Heath seconded the motion. All present voted in favor. The meeting was adjourned at 5:02 p.m.

Respectfully submitted,

 President

 Secretary