

GLENEDEN SANITARY DISTRICT  
Regular Board Meeting  
6595 Gleneden Beach Loop  
October 11, 2023  
4:00 PM

**OPENING**

Director John Heath, standing in for President Phil Jensen, opened the regular board meeting at 4:00 p.m.

**ROLL CALL**

Present in person were Director Jimmy Newton, Director John Heath, Director Ray Burleigh, Contract Superintendent Michael Bauman, Office Manager Danielle Hutton and Recording Secretary Nancy Noteboom. Attorney Adam Springer was present via Microsoft Teams. President Phil Jensen and Director John Alita were absent.

**PLEDGE OF ALLEGIANCE**

All stood for the Pledge of Allegiance.

**ITEMS FROM THE AUDIENCE**

Customer Richard Hutsell sent a letter requesting forgiveness for a large water leak he had in July and August. A letter was provided by Mr. Hutsell from Plumbing 101 stating the leak did not go into the sewer system and had been fixed. The board reviewed his request. Director Burleigh made a motion to approve the credit to his account. Director Newton seconded the motion. All present voted in favor. The motion passed unanimously.

**MINUTES OF PREVIOUS MEETINGS**

Director Burleigh moved to approve the minutes from the September 13, 2023 Regular Board meeting. Director Newton seconded the motion. All present voted in favor. The motion passed unanimously.

**TREASURER'S REPORT**

The Board reviewed the cash status, financial summary reports and the payment of bills. Director Heath moved to approve the payment of bills. Director Burleigh seconded the motion. All present voted in favor. The motion passed unanimously.

Office Manager Hutton advised the board that we received reports from Depoe Bay on October 11, 2023 for August and September after making contact with Kim. Office Manager Hutton hasn't had a chance to review these reports for accuracy.

**SUPERINTENDENT'S REPORT**

Superintendent Bauman advised the Board that he spoke with Tim Gross recently. Tim had a death in the family so has been unavailable. Once he returns, he'll be working on getting the One-Stop Meeting set up as well as working on the State Parks Dept presentation and finishing up on the DEQ recommendations. The Board needs to discuss financing options and possibly do another mailing for our customers to be informed.

**NEW BUSINESS**

Director Burleigh brought up the continuation of community outreach meetings with other Boards and HOA's in our district to make sure and keep everyone informed of what is going on with the WWTFP. Director Burleigh mentioned that the HOA in his area has a lot of questions, curious how big the road will need to be. Superintendent Bauman mentioned that there will need to be a bridge put in as well.

**OLD BUSINESS**

**ADJOURN**

There was no other business to come before the Board and Director Burleigh moved to adjourn the meeting. Director Newton seconded the motion. All present voted in favor. The meeting was adjourned at 4:35 pm.

Respectfully submitted,

 , President

 , Secretary